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Maulana Abul Kalam Azad University of Technology, West Bengal

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City Campus: BF-142, Sector-I, Saltlake, Kolkata-700064

Notice

Date: 12.03.2019

Mandatory Additional Requirements for earning AICTE/non-AICTE UG Degree

In partial modification with the notice dated 11 June 2018 regarding Mandatory Additional Requirement (MAR) for earning UG degree, the following modifications/clarifications have been made, which would be effective from the present semester.

- Previously no division of activity points of MAR which are to be earned by the students, has been scheduled year wise. A student should acquire a total of minimum 100/75 activity points throughout 4 year/3 year curriculum which should be acquired by earning a minimum of 20 activity points and maximum of 30 activity points in each year of his/her study, which is necessary for uniform distribution of MAR activities throughout the entire period of the academic curriculum of the students.
- MAR activities for the students admitted up to the session 2018-19 and for the new session starting from 2019-20, will be in accordance with the following table.

Level of Entry in B.Tech Course	Total duration for earning Points	Minimum Points to be earned
1st Year starting from the academic year 2019-20 onwards	1 st to 4 th Year	100
2nd Year starting from the academic year 2019-20 onwards (Lateral Entry)	2nd to 4th Year	75

Table - I

Every student, who is admitted to the 4 years B.Tech program prior to the academic year 2019-20, is required to earn minimum number of Activity Points as per Table II in addition to the required academic grades, for getting MAKAUT, WB's B.Tech degree.

Current Semester	Total Minimum Number of Activity Points to be earned During the full course
2 nd	100
4 th	75
6 th	50

Table -II

- The courses under MOOCs which have been already taken into consideration i.e., 20 credit courses for awarding B.Tech degree with Honours and 16 credit courses for non-AICTE courses are not to be considered again for awarding activity points for MAR.

- In addition to the existing activity point allotment for 12 weeks and 8 weeks MOOCs courses of short duration (4 weeks/2 weeks) can also be done. 10/5 activity points will be allotted, based on the short course duration of 4weeks/2 weeks respectively. The courses with duration ranging from 18-40 hours must also get proper weightage. (See the following table for details)

Weeks/Hours	Activity Points	Maximum Activity Points
12weeks/40hours	20	40
8weeks/30hours	16	
4weeks/20hours	10	
2weeks/10hours	5	

Table-III

- Any MOOCs already done or registered before the introduction of MAR system is not to be considered again for awarding activity points for MAR. Those courses should not be taken into consideration with retrospective effect.
- A student can also select MOOCs from the MOOCs basket/repository as designed by the University for earning activity points for MAR. But the same course cannot be counted for Honours. There should not be any overlapping of MOOCs with regard to MAR and Degree with Honours.
- If any student is unable to get certificate from MOOCs platform after auditing the course, the college will extend facility for awarding point after evaluation in consultation with the University.
- The activity points allotted per research publication (Vide Serial No.9 of Table-V) shall carry equal full weights among joint authors, if any, to encourage the students in research work.
- In addition to SWAYAM/NPTEL/Spoken Tutorial the names of all available MOOCs can be included. At present, SWAYAM/NPTEL/Spoken Tutorial have only been mentioned (Vide Serial No. 1 of Table V).
- In Serial No. 15 of Table-V, 'Student Chapter' should be read as 'Active Participation in Student Chapter', that is, whether the concerned student is an active member of the same.
- A student may earn activity point, being a member of other professional bodies and by participating as a resource person.
- A separate dedicated server is needed for huge data on students' evaluation on the part of the colleges. Digital versions of all certificates regarding MAR can be uploaded in the college.
- Every student should upload his/her MAR activity data/certificate in the social media, viz., Facebook/Instagram, which can be counted as part of the documentary evidence.
- Activities must be open-ended, that is, there can be many activities, other than the specified list by MAKAUT. College authorities may introduce new activities, with the prior approval of the University.
- The University has introduced new activities as part of MAR, which would encourage entrepreneurship ability of the students. Such activities are listed in the following table.

New MAR Activities (In addition to the existing list, Vide Serial No. 22, Table-V)

	Name of the Activity	Points	Maximum Points Allowed
	Self-Entrepreneurship Programme		
a)	To Organize Entrepreneurship Workshop and Programmes	10	20

b)	To take part in Entrepreneurship Workshop and get certificate	5	10
c)	Video Film-Making on Entrepreneurship	10	20
d)	Submit Business Plan on any Project	10	20
e)	To work for start-up/as entrepreneur	20	40

Table-IV

- There must be a Single Point of Contact (SPOC) in each college, who will keep correspondences with the University on MAR activities and his/her name is to be informed to the University. In addition, there should also be a nominated SPOC on behalf of the University for liaison with the colleges.
- Random sample visits and check-ups of individual institutes, as well as digital survey may be conducted from time to time to ensure proper implementation of MAR.
- The colleges should maintain MAR files for individual students, preferably in digital format, which can be inspected periodically by the University authorities.
- Different levels of activities in relief camps should carry different weightage for allotting activity points in MAR (Vide Serial No. 5 of Table-V).
- Institutions should not raise any subscription from the students in the name of MAR activities.

Notes:

- 1) Every student shall participate in the co-curricular and extra-curricular activities and produce documentary proof to the designated Faculty Members appointed by the Head of the Department/Principal/Director in the respective college. Thereby the student should earn the required points before he/she appears for the Final Examinations.
- 2) A student's result of his/her Final Examinations will be withheld until he/she completes the minimum activity points by the end of his/her Degree Programme.
- 3) In every semester, every student is required to prepare a file containing documentary proofs of activities, done by him/her. This file will be duly verified and activity points will be assigned by the teachers as appointed above, at the end of every semester.
- 4) Each institution will form a three members committee, the composition of which is to be notified to the University. The committee will finalize the activity points for each student before entering them into the Online Point Entry System (at the URL, as specified by the COE of the University).
- 5) Every student has to earn at least 75, 100 or 125 activity points for 3, 4 or 5 year courses respectively. The points earned by the students will be reflected in their mark sheets.

Table V provides a List of Activity Heads and Sub-Activity Heads along with their capping of the activity points that can be earned by the students during the entire course duration.

Sl. No.	Name of the Activity	Points	Maximum Points Allowed
1.	MOOCs (SWAYAM, NPTEL, Spoken Tutorial, EdX, Coursera, etc.)	20 (per course)	40
2.	Tech Fest/Fest/Teachers' Day/Fresher's Welcome		
	a) Organizer	5	10
	b) Participant	3	6

3.	Rural Reporting	5	10
4.	Tree Plantation and up keeping (per tree)	1	10
5.	Participation in Relief Camps		
	a) Collection of funds/materials for the Relief Camp	5	40
	b) To be a part of the Relief Work team	20	
6.	Participation in Debate/Group Discussion/Tech Quiz/Quiz	10	20
7.	Publication of Wall Magazine in institutional level (magazine/article/internet)	10	20
8.	Publication in Newspaper, Magazine and Blogs	10	20
9.	Research Publication (per publication)	15	30
10.	Innovative Projects (other than course curriculum)	30	60
11.	Blood donation	8	16
	Blood donation camp organization	10	20
12.	Participation in Sports/Games		
	a) College level	5	10
	b) University level	10	20
	c) District level	12	24
	d) State level	15	30
	e) National/International Level	20	20
13.	Cultural Programme (Dance, Drama, Elocution, Music etc.)	10	20
14.	Member of Professional Society	10	20
15.	Student Chapter	10	20
16.	Relevant Industry Visit & Report	10	20
17.	Activities in different Clubs (Photography Club, Cine Club, Gitisansad)	5	10
18.	Participation in Yoga Camp (Certificate to be submitted)	5	10
19.	Adventure Sports with Certification	10	20
20.	Training to under-privileged/differently able	15	30
21.	Community Service & Allied Activities	10	20
22.	Self-Entrepreneurship Programme		
	a) To Organize Entrepreneurship Workshop and Programmes	10	20
	b) To take part in Entrepreneurship Workshop and get certificate	5	10
	c) Video Film-Making on Entrepreneurship	10	20
	d) Submit Business Plan on any Project	10	20
	e) To work for start-up/as entrepreneur	20	40

Table-V

For all communications in this regard, the following person can be contacted:

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